

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
Office of Pesticide Services
PO BOX 526, RICHMOND, VA 23218-0526

APPLICATION FOR RENEWAL OF PESTICIDE BUSINESS LICENSE

<MO/DA/YEAR>

<REPRESENTATIVE NAME>
<BUSINESS NAME>
<ADDRESS 1>
<ADDRESS 2>
<CITY, STATE ZIP>

For VDACS Finance Use Only:
757-09-02438 (\$75.00)
757-09-08309 (\$15.00 Penalty After March 31)

Pesticide License #: <#####>

PESTICIDE BUSINESS LICENSE RENEWAL INSTRUCTIONS

For the non-refundable fee of \$75.00, the named authorized representative hereby makes application for renewal of a Pesticide Business License and in doing so agrees to comply with all applicable provisions of the Virginia Pesticide Control Act and Regulations adopted thereunder. The license of each separate location of a pesticide business must be renewed on the separate application mailed to that location.

OPS has implemented an online system for business license applications beginning February 1, 2023. Businesses have the option to complete the application online or submit this completed form to the OPS office by mail. For using the online system, please refer to the instructions on the back of this form.

If this renewal is not filed prior to close of business March 31, 2025, a penalty of twenty percent (\$15.00) must be added to the renewal fee.

Pesticide Business Licenses expire on March 31 of each year. Pesticide businesses found operating without a current Pesticide Business License are subject to regulatory action. This application will not be processed unless an up-to-date Certificate of Insurance is on file with this office or attached to this renewal application.

If submitting by mail please make checks payable to THE TREASURER OF VIRGINIA and submit, with this application, to: VDACS, Office of Pesticide Services, PO Box 526, Richmond VA 23218-0526. If you do not receive your new license within 30 days of submitting your application, contact our office immediately by phone at: (804) 786-3798, or by email at: opsclrt.vdacs@vdacs.virginia.gov

Section 2 VAC 5-680-20.D. of the Rules and Regulations Governing Licensing of Pesticide Businesses requires that the applicant or an employee designated by the applicant pass a written examination before a business license is issued to demonstrate knowledge of pesticide laws and regulations, hazards of pesticides to man and the environment, and the safe distribution, use, and disposal of pesticides. Our records indicate that the person designated by your business to fulfill this requirement is:

<APPLICATOR NAME>

Certificate Number: <#####>

It is the business's responsibility to provide notice of any changes in their business name, mailing address, insurance, authorized representative, or designated commercial applicator. Please make any corrections to this information directly on this form or on the online application. If returning this form by mail, please complete the following information and sign below:

Signature of Authorized Representative: _____ Date: _____

Tax/Federal Identification Number: _____

If returning the form by mail, please return the signed and dated form in it's entirety, along with your payment and certificate of insurance to our office.